



FALL 2015 MEETING MINUTES OF THE CRIMINAL JUSTICE ADVISORY COUNCIL

Date: December 9, 2015

I. MINUTES OF LAST MEETING.

Approved without change.

II. MEMBERSHIP ROLL.

Present: Shirley Snyder, Coordinator of the CJ program-present
Sharon Green, NSU Faculty & Alumnus of NSU CJ Program-present
Lakeisha Carey (Gray), Attorney at Law & Alumnus of NSU CJ Program

III. MINUTES OF LAST MEETING.

Minutes were approved.

IV. FOCUS ON HOW TO ATTRACT STUDENTS IN THE CJ PROGRAM.

- a. Snyder reported on the Focus Report sent to the dept. head with suggestions for retention of students (See Attachment A). Dept. head will take report to appropriate meetings and use as needed.
- b. Future plans: Snyder will speak with Head to see if there is anything more to do on the Focus report and/or suggestions.
- c. Activities/ongoing plans.
 - i. Snyder reviewed in brief the suggestions made at the last meeting of the council and highlighted the suggestion again to add recruiting efforts to high school students that focus on the criminal justice program (as well as our other programs; Homeland Security, Pre-law/Paralegal Studies, etc.) specifically to attract interested students.
 - ii. Future plans: Snyder will contact the Recruiting program at NSU to find out more on the high school recruiting efforts.

V. FOCUS ON HOW TO RETAIN STUDENTS IN THE CJ PROGRAM.

Snyder reported on her meeting with Dept. Head regarding council ideas and suggestions for retention of students who at risk in math, science, and English. (See Attachment A). Next: Will contact Morris for an update on the use of the Focus Report with administration to find out if he was able to discuss our concerns.

VI. FOCUS ON HOW TO DEVELOP A MORE MARKETABLE PROGRAM THROUGH FORENSICS.

- a. Snyder discussed meeting with Morris on 4/13/15 regarding a dedicated forensics lab, or the guaranteed use of a lab with storage. Morris said that if Green has a contact, she may broach the subject with them.
- b. Tabled: Planning for a Forensics Minor and also, grant funding report on forensics needs is tabled until designated lab needs are met. A designated lab is essential to the success of a forensics program.
- c. Snyder reported that she spoke with contact person who schedules rooms to see who is in the dedicated labs in Kyser, and he said that *he doesn't schedule those rooms; that it would be the program that has those labs.*
- d. Next: Green said she could speak with the personnel in charge of those labs. Green will speak with Morris about that contact name and consent to do so.

VII. CONCLUSION AND PLANNING. (For the academic planning year- 2015-2016)

- a. Report Forensic lab findings. Green will speak with contacts regarding possible use of designated lab.
- b. Snyder report on meeting with Morris regarding his meetings during which he may broach suggestions for Retention efforts across majors.
- c. Snyder report on contact with Recruiters of high school students.
- d. Next meeting date: April 2016.